

March 3, 2025 Meeting Agenda
East Union Township Board of Supervisors

Monday, March 3rd, 2025, at 5:30 pm

East Union Township Municipal Building
10 East Elm Street Shepton, PA 18248

Meeting Call to Order

Pledge of Allegiance

In Attendance:

<u>Officer</u>	<u>Present</u>	<u>Absent</u>
Chairperson Mr. Kyle Mummey		
Vice-Chairperson Mrs. Wendy Danchision		
Supervisor Mrs. Jill Careyva		
Treasurer Mr. Michael Gaizick, CPA		
Secretary Ms. Jessica Didow		
Solicitor Mr. Donald Karpowich, Esq.		
Engineer Mr. Domnic Yanuzzi, P.E.		
Police Officer In Charge Mr. Douglas Litwhiler		
Zoning Officer Mr. Greg Kurtz		
Code Enforcement Officer Mr. Richard Verbonitz		

Public participation on agenda items only (Time limit of each person to five minutes).

Note: Your name and address will be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose will not be addressed or answered by the Board.

Approval of Previous Meeting Minutes:

1. Motion to approve February 2025 Regular Meeting Minutes:

Roll Call: Mummey _____; Danchision _____; Careyva _____

Approval of Treasurer Reports:

2. Motion to approve February 2025 Treasurer's Report:

Roll Call: Mummey _____; Danchision _____; Careyva _____

3. Motion to approve February 2025 presented bills for payment:

Roll Call: Mummey _____; Danchision _____; Careyva _____

4. Update regarding debt statement submission to Pennsylvania DCED (truck loan)

TOWNSHIP REPORTS

Solicitor Report (Attorney Donald Karpowich, Esq.)

5. Resolution to update East Union Township Fee Schedule
6. Review of work sessions held for East Union Township Supervisors, officials, contractors, and employees
7. Motion to adopt **Ordinance #2025-003** and **Resolution #2025-03** LERTA Request (620 Oak Ridge Road)

Roll Call: Mummey _____; Danchision _____; Careyva _____

Engineer Report (Engineer Dominic Yanuzzi, PE.)

8. PIB Road program
9. Future Grants:
 - DCNR recreation is due first week of April.
 - PA Greenways and Trails due May 31.

Police Officer In Charge Report (Doug Litwhiler, OIC)

Roadmaster Report (Roadmaster Daniel Danchision)

Code Enforcement Officer Report

Zoning Officer Report

Pumpy Project Committee Report

Old Business:

10. Discussion/Motion to schedule East Union Township annual Spring Cleanup

Roll Call: Mummey _____; Danchision _____; Careyva _____

New Business:

11. Motion to accept resignation of previous Secretary and appoint Ms. Jessica Didow as Secretary at a rate of \$21.00/hr as recommended by Hiring Committee

Roll Call: Mummey _____; Danchision _____; Careyva _____

12. Motion to accept proposal from Martech Inc. for website redesign and update to make it more user-friendly and organized for Township Residents

Roll Call: Mummey _____; Danchision _____; Careyva _____

13. Motion to enter into a service contract with Superior Surveillance and Communications for 24/7 computer maintenance and phone support for \$125 per month.

Roll Call: Mummey _____; Danchision _____; Careyva _____

14. Motion to adopt **Resolution 2025-04** authorizing the DCED Multimodal Transportation Fund Grant Application in the amount of \$150,000 and authorizing Chairperson Kyle Mummey and Vice-Chairperson Wendy Danchision to electronically sign the application.

Roll Call: Mummey _____; Danchision _____; Careyva _____

15. Motion to adopt **Resolution 2025-01** authorizing Chairperson Kyle Mummey, Vice-Chairperson Wendy Danchision, and Treasurer Michael Gaizick to replace prior signers on the LSA Grant Application for the police vehicle, and designate these individuals as authorized signers on future grant applications

Roll Call: Mummey _____; Danchision _____; Careyva _____

EXECUTIVE SESSION: Personnel

Public participation on non-agenda items only (Time limit of each person to five minutes).

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Adjournment

Roll Call: Mummey _____; Danchision _____; Careyva _____