

East Union Township Treasurer's Report

Meeting Date:	January 6, 2025
Meeting Time:	5:30pm
Prepared By:	Michael Gaizick, CPA
Prepared Date:	January 11, 2025

	General Fund	Light Fund	Fire Fund	Zoning Fund	LST Fund	Fire Escrow	State Fund	Rec. Fund	CrimeWatch	Totals
Beginning Balance as of 12/1/24	\$ 325,902.97	\$ 22,836.07	\$ 1,930.87	\$ 98,459.55	\$ 99,473.55	\$ 549.50	\$ 62,147.54	\$ 1,745.04	\$ 217.00	\$ 613,262.09
Revenue Items										
Deposits & Credits	43,070.01	104.14	103.78	1,926.64	578.53	-	2.55	0.04	-	45,785.69
Amount Budgeted	-	-	-	-	-	-	-	-	-	-
% Difference + (-)	-	-	-	-	-	-	-	-	-	-
InterFund Transfers	65,291.60	-	-	-	-	-	-	-	-	65,291.60
Total Revenue	108,361.61	104.14	103.78	1,926.64	578.53	-	2.55	0.04	-	111,077.29
Expense Items										
Bills Paid	(148,784.09)	(4,920.39)	-	(2,347.00)	(718.00)	-	(1,849.62)	-	-	(158,619.10)
Amount Budgeted	-	-	-	-	-	-	-	-	-	-
% Difference + (-)	-	-	-	-	-	-	-	-	-	-
Payroll & Payroll Tax Expense	(26,648.16)	-	-	-	-	-	-	-	-	(26,648.16)
Amount Budgeted	-	-	-	-	-	-	-	-	-	-
% Difference + (-)	-	-	-	-	-	-	-	-	-	-
InterFund Transfers	-	-	-	-	(65,291.60)	-	-	-	-	(65,291.60)
Other	-	-	-	-	-	-	-	-	-	-
Total Expense	(175,432.25)	(4,920.39)	-	(2,347.00)	(66,009.60)	-	(1,849.62)	-	-	(250,558.86)
Net Suplus / (Deficit)	(67,070.64)	(4,816.25)	103.78	(420.36)	(65,431.07)	-	(1,847.07)	0.04	-	(139,481.57)
Ending Balance as of 12/31/24	\$ 258,832.33	\$ 18,019.82	\$ 2,034.65	\$ 98,039.19	\$ 34,042.48	\$ 549.50	\$ 60,300.47	\$ 1,745.08	\$ 217.00	\$ 473,780.52

Notes

- 1) Crimewatch funds are held within the general fund but are reserved for use by crimewatch.
- 2) Received \$25,000 first installment from playground grant

2024 TAX AND OTHER REVENUE SCHEDULE - GENERAL FUND

Revenue Source	January	February	March	April	May	June	Total Jan-June
Real Estate Tax Deposits	\$ 4,568	\$ 375	\$ 17,818	\$ 43,544	\$ 95,978	\$ 2,246	\$ 164,529
Per Capita Tax Deposits	-	58	1,352	2,066	1,635	187	\$ 5,298
Real Estate Transfer	2,893	11,536	2,370	3,246	2,080	3,043	\$ 25,168
Earned Income Taxes	13,200	43,852	20,687	11,006	46,578	5,048	\$ 140,371
Police Fines	321	1,340	949	1,359	464	724	\$ 5,157
Other Revenues	-	1,424	1,338	1,161	27,004	3,433	\$ 34,360
Total Deposits	\$ 20,982	\$ 58,585	\$ 44,514	\$ 62,382	\$ 173,739	\$ 14,681	\$ 374,883

Revenue Source	July	August	September	October	November	December	Year-to-Date Total	2024 Budgeted Total
Real Estate Tax Deposits	\$ 3,879	\$ 6,155	\$ 1,477	\$ 429	\$ 1,577	\$ 925	\$ 178,971	\$ 170,000
Per Capita Tax Deposits	187	75	66	28	65	56	5,775	6,300
Real Estate Transfer	5,295	19,373	250,357	8,184	7,239	6,316	321,932	50,000
Earned Income Taxes	6,195	41,758	4,447	9,353	45,512	5,442	253,078	253,000
Police Fines	401	815	503	594	788	1,313	9,571	8,000
Other Revenues	-	-	15,196	2,090	5,133	29,018	85,797	10,000
Total Deposits	\$ 15,957	\$ 68,176	\$ 272,046	\$ 20,678	\$ 60,314	\$ 43,070	\$ 855,124	\$ 497,300

East Union Township - Bills Paid Schedule

General Fund

Date	Vendor	Description "For"	Amount Paid
12/2/2024	EMC Insurance Companies.	Liability insurance premiums	\$ 3,984.29
12/2/2024	924 Auto Corp.	Police vehicle repair/cleaning	450.00
12/2/2024	Airgas USA, LLC	Roadcrew supplies	354.65
12/2/2024	Alfred Benesch & Company	Engineering fees	17,142.00
12/2/2024	Bassler Equipment Co.	Speed limit and other signs	575.49
12/2/2024	Brior Environmental Services	Inspection services	178.96
12/2/2024	Central Highway Oil Co.	Diesel fuel	900.82
12/2/2024	CH Waltz Sons, Inc.	Snowex assembly	263.20
12/2/2024	Clean Sweep	Municipal building cleaning	200.00
12/2/2024	Donald G. Karpowich, Attorney-at-Law, P.C	Legal fees	4,987.50
12/2/2024	Fairway Motors Inc	Supplies	50.31
12/2/2024	J.Cheslock Line Striping Inc.	Line painting playground	980.00
12/2/2024	John R. Varaly	Zoning map consulting	4,350.00
12/2/2024	Kilmer Insurance	Bond premium	500.00
12/2/2024	Medico Construction Equipment	Repairs to case 580SN	8,396.92
12/2/2024	Ralph Bley	Snowplowing services	1,000.00
12/2/2024	Standard Speaker	Advertising	1,022.54
12/2/2024	Team Supply, Inc	Signpost, grease, supplies	266.20
12/2/2024	TRM	Police printer installation	490.29
12/2/2024	Valley Waste Inc.	Dumpster/Trash fees	828.00
12/2/2024	Zack Peak Electrical & Generators	Building light replacement/swap	2,230.00
12/2/2024	Maggie Layton	Dec meeting refreshments	84.00
12/2/2024	Superior Surveillance & Communications	Township server / computer system upgrade	6,250.00
12/2/2024	Wendy Danchision (Reimb)	Recreation expense reimbursement	101.62
12/3/2024	Service Electric Cable Vision, Inc.	Internet service	113.86
12/4/2024	Ally 21 Chev Truck (4973)	Truck loan payment	1,226.99
12/10/2024	Luzerne Bank/Cardmember Service	Panasonic Touch-pad computers - police	3,588.62
12/10/2024	Magisterial District Court	Filing fee	4.67
12/10/2024	Shepton Mini Mart	Police and roadcrew fuel	896.77
12/20/2024	Aqua PA	Fire hydrants	313.30
12/16/2024	PPL Electric Utilities Corp	Garage electricity	93.01
12/16/2024	PPL Electric Utilities Corp	Building electricity	134.07
12/24/2024	Verizon Wireless	Police wireless internet	40.03
12/26/2024	Kilmer Insurance	Additional bond premium	125.00
12/26/2024	Schuylkill Electronics	Intalled antenna port	690.00
12/27/2024	Luzerne Bank	Mortgage payment	688.69
12/27/2024	Service Electric Cable Vision, Inc.	Internet service	59.95
12/30/2024	Fairway Motors Inc	New truck for road department	74,588.21
12/31/2024	A to S Metals Inc.	AR Plate	64.00
12/31/2024	Airgas USA, LLC	Road supplies	98.50
12/31/2024	Allen's Body Shop	New tires police vehicle	1,125.00
12/31/2024	American Rock Salt Company LLC	Rock salt for roads	2,006.17
12/31/2024	Antonelli's Auto Repairs	Repair plow wiring	137.70
12/31/2024	Brior Environmental Services	Permit fee	150.00
12/31/2024	Central Highway Oil Co.	Diesel fuel	446.47
12/31/2024	Donald G. Karpowich, Attorney-at-Law, P.C	Legal fees	2,839.53
12/31/2024	Fairway Motors Inc	Filters	88.15
12/31/2024	J.Cheslock Line Striping Inc.	Parking lot line painting	318.00
12/31/2024	JC Small Engine	Roadcrew supplies	249.00
12/31/2024	Marchetti's Hardware	Grade 8 bolts and nuts	VOID
12/31/2024	Mike Gaizick	Reimbursement for Dec mtg refreshments	49.61
12/31/2024	NAPA AUTO PARTS	Gallon of oil	17.29
12/31/2024	PSATS	Membership dues 2025	718.00
12/31/2024	Share Corporation	Salt neutralizer spray	182.65
12/31/2024	Standard Speaker	Advertising	1,814.10
12/31/2024	Team Supply, Inc	Roadcrew supplies	114.44
12/31/2024	Valley Propane	Heating fuel - building	175.52
12/31/2024	YCG Inc.	Speed device calibration	40.00
	Total Bills Paid - General Fund		\$ 148,784.09

Light Fund

Date	Vendor	Description "For"	Amount Paid
12/2/2024	PPL Electric Utilities	Streetlights	\$ 14.48
12/2/2024	PPL Electric Utilities	Streetlights	59.65
12/2/2024	PPL Electric Utilities	Streetlights	579.26
12/2/2024	PPL Electric Utilities	Streetlights	1,801.74
12/16/2024	PPL Electric Utilities	Streetlights	24.61
12/27/2024	PPL Electric Utilities	Streetlights	59.65
12/27/2024	PPL Electric Utilities	Streetlights	579.26
12/27/2024	PPL Electric Utilities	Streetlights	1,801.74
	Total Bills Paid - Light Fund		\$ 4,920.39

Zoning Fund

Date	Vendor	Description "For"	Amount Paid
12/2/2024	The Slusser Law Firm PC	Zoning legal fees	125.00
12/20/2024	Mar Mel Industrial	Permit refund	150.00
12/31/2024	Regional Municipal Services	UCC inspection / permit fees	2,009.50
12/31/2024	The Slusser Law Firm PC	Legal fees - Lex appeal	62.50
	Total Bills Paid - Zoning Fund		\$ 2,347.00

LST Fund

Date	Vendor	Description "For"	Amount Paid
12/6/2024	US Department of Agriculture	Police SUV loan	\$ 718.00

State Fund

Date	Vendor	Description "For"	Amount Paid
12/20/2024	Luzerne Bank	Equipment loan	\$ 1,849.62

2024 SALARIES AND WAGES SCHEDULE

Employee Gross Pay	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date Total
Supervisors:													
Kyle Mummy	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	1,851.00
Wendy Danchision	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	1,851.00
Jill Careyva	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	154.25	1,851.00
Police:													
Thomas Rentschler	4,755.20	4,865.60	5,594.60	-	-	-	-	-	-	-	-	-	15,215.40
Christopher Dimmick	5,659.34	5,753.79	8,580.43	6,709.36	6,790.93	6,982.97	7,152.75	9,240.00	6,138.00	6,109.13	10,048.50	-	79,165.20
Hugh Clinton	-	-	4,517.40	5,746.54	2,546.08	-	4,196.61	-	-	-	-	-	17,006.63
Frank Gallo	494.10	359.10	472.50	-	-	-	-	-	-	-	-	-	1,325.70
Rachael Lenar	1,235.70	869.40	1,587.60	680.40	-	-	-	-	-	-	-	-	4,373.10
Jordon Smith	-	-	-	274.05	-	-	-	-	-	-	-	-	274.05
Douglas Litwhiler	-	-	-	-	-	591.25	1,924.26	1,961.88	2,891.76	3,018.07	5,134.50	5,978.00	21,499.72
Scott Michalesko	549.00	1,115.10	746.55	-	-	378.00	189.00	571.73	326.03	344.93	382.73	694.58	5,297.65
Anthony DiVirgilio	-	-	-	-	-	-	-	-	-	-	-	144.00	144.00
Roadworkers:													
Luis Caraballo	3,048.00	3,040.00	4,182.00	2,768.00	3,001.50	2,934.00	2,907.00	4,477.50	2,927.25	2,988.00	2,866.50	3,156.75	38,296.50
Colin Kelly	4,565.63	4,853.13	6,268.75	3,987.50	4,168.75	4,059.38	3,937.50	6,153.13	3,950.00	4,125.00	3,356.25	4,296.88	53,721.90
Bart Smith	3,517.50	2,887.50	5,152.50	3,200.00	1,780.00	-	-	-	-	-	-	-	16,537.50
Kyle Kunkel	-	-	-	-	48.00	-	-	-	-	-	-	-	48.00
Administration:													
Vicki Bevans	332.36	-	2,057.70	4,753.73	10,531.38	60.14	260.91	240.95	19.91	119.33	115.35	66.09	18,557.85
Michael Gaizick	1,055.00	2,110.00	3,165.00	2,110.00	2,110.00	2,110.00	2,110.00	3,165.00	2,110.00	2,110.00	2,110.00	2,110.00	26,375.00
Richard Verbonitz	325.00	650.00	975.00	650.00	650.00	650.00	650.00	1,275.00	950.00	950.00	950.00	950.00	9,625.00
Stephanie VanGieson	973.50	2,432.00	3,558.50	2,354.00	2,233.00	2,497.00	2,543.20	4,468.00	2,994.00	3,004.00	2,596.00	2,838.00	32,491.20
Liza Verges	1,115.00	100.00	-	-	-	-	-	-	-	-	-	-	1,215.00
Totals	<u>28,088.08</u>	<u>29,498.37</u>	<u>47,321.28</u>	<u>33,696.33</u>	<u>34,322.39</u>	<u>20,725.49</u>	<u>26,333.98</u>	<u>32,015.94</u>	<u>22,769.70</u>	<u>23,231.21</u>	<u>28,022.58</u>	<u>20,697.05</u>	<u>346,722.40</u>

Adjustments to Reconcile to Cash Paid

Total Gross Pay	\$ 20,697.05
Add:	
Payroll Tax Liabilities of	
Prior Periods, Paid Currently	-
Employer's 1/2 of Payroll Taxes	1,583.34
Payroll Tax Notice	4,695.97
Subtract:	
Payroll Tax Liabilities of Current	
Period to be Paid in the Future	(328.20)
Total Cash Paid for Payroll	<u>\$ 26,648.16</u>

EUT ZONING ESCROW

New Leaf Development				
Date	Description	Debit	Credit	Balance
7/16/2024	Advertisement for meeting - Standard Speaker #82804513	57.11	-	(57.11)
7/24/2024	Travel and attendance at hearing - Slusser #31618	66.67	-	(123.77)
7/24/2024	Hearing Secretarial attendance fee	33.33	-	(157.11)
7/24/2024	Review letter to applicant - Slusser #32088	62.50	-	(219.61)
8/20/2024	Legal Notice - Standard Speaker #82810550	41.71	-	(261.31)
8/25/2024	Engineering Review - Benesch Invoice #294731	168.00	-	(429.31)
8/26/2024	Review Plans 129 Phineyville Rd - Karpowich Invoice #99697	312.50	-	(741.81)
8/27/2024	Hearing Secretarial attendance fee	33.33	-	(775.15)
8/29/2024	Zoning Review - 129 Phineyville Rd - RMS Invoice 2024 August	150.00	-	(925.15)
8/30/2024	Review Plans 129 Phineyville Rd - Karpowich Invoice #99697	18.75	-	(943.90)
9/6/2024	Zoning Escrow Deposit	-	5,000.00	4,056.10
9/15/2024	Benesch Plan Review Invoice #294731	672.00	-	3,384.10
9/30/2024	Legal Fees - Karpowich Invoice #100274	187.50	-	3,196.60
10/2/2024	Legal Fees - Slusser Invoice #32335	634.86	-	2,561.74
10/11/2024	Engineering Review - Benesch Invoice #297847	1,420.00	-	1,141.74
10/31/2024	Legal Fees - Karpowich Invoice #100925	993.75	-	147.99
11/8/2024	Benesch Plan Review Invoice #300953	799.00	-	(651.01)
11/30/2024	Legal Fees - Karpowich Invoice #101516	31.25	-	(682.26)
12/31/2024	Legal Fees - Karpowich Invoice #102050	887.50	-	(1,569.76)
1/2/2025	Legal Fees - Slusser Invoice #32880	939.17	-	(2,508.93)

Merical Development				
Date	Description	Debit	Credit	Balance
7/16/2024	Advertisement for meeting - Standard Speaker #82804513	57.11	-	(57.11)
7/24/2024	Review letter to applicant - Slusser #32087	37.50	-	(94.61)
7/24/2024	Travel and attendance at hearing - Slusser #31618	66.67	-	(161.27)
7/24/2024	Hearing Secretarial attendance fee	33.33	-	(194.61)
8/20/2024	Legal Notice - Standard Speaker #82810550	41.71	-	(236.32)
8/25/2024	Engineering Review - Benesch Invoice #294731	672.00	-	(908.32)
8/27/2024	Hearing Secretarial attendance fee	33.33	-	(941.65)
9/15/2024	Benesch Plan Review Invoice #294731	168.00	-	(1,109.65)
9/25/2024	Zoning Escrow Deposit	-	5,000.00	3,890.35
9/30/2024	Legal Fees - Karpowich Invoice #100274	93.75	-	3,796.60
10/2/2024	Legal Fees - Slusser Invoice #32348	125.00	-	3,671.60
10/4/2024	Advertisement for meeting - Standard Speaker #82816215	476.24	-	3,195.36
10/11/2024	Engineering Review - Benesch Invoice #297847	804.00	-	2,391.36
10/28/2024	Legal Fees - Slusser Invoice #32568	612.50	-	1,778.86
11/8/2024	Benesch Plan Review Invoice #300953	397.00	-	1,381.86
1/2/2025	Legal Fees - Slusser Invoice #32879	739.13	-	642.73

EUT CRIMEWATCH REGISTER

Date	Transaction Description	Deposit	Withdrawal	Ending Balance
8/1/2024	Beginning Balance	\$ -	\$ -	\$ -
8/6/2024	Donations Received	117.00	-	117.00
9/9/2024	Donations Received	100.00	-	217.00