**Minutes for Regular Meeting of East Union Township Supervisors**

**Held on Monday, April 2nd, 2024, at 5:30 pm located at 10 E Elm St. Sheppton PA 18248**

* **Time Meeting Called to Order: 5:32 pm**
* **Supervisors/Officers Present at the Meeting: Chairperson –** K. Mummey, Vice-Chairperson – W. Danchision, Supervisor – J. Careyva, Solicitor – Donald Karpowich, Treasurer M. Gaizick, Secretary – S. Van Gieson. Absent – Engineer – Dominic Yannuzzi, Code officer – Rich Verbonitz, Zoning Officer – Henry Mleczynski - Absent

**Public participation on agenda items only (Chairperson reserves the right to limit each person to five minutes).** *Note: Attendees may make public comments; your name and address may be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose may not be addressed or answered by the Supervisors.*

**M. Kutsko** – seeking clarification on the police resignations. K. Mummey advised that this was a personnel matter and was not able to be discussed.

**E. Matuszkiewicz** – seeking a clarification on the Road Crew pay increase – when/why/how much currently getting paid per hour? K. Mummey advised that he is currently receiving $16.00 p/h, he has been with EUT over a year, and he has been evaluated at this point for an increase. He also advised that he is part-time working full-time hours with all the work that is available.

* Motion to approve March Regular Meeting Minutes: Motion made by W. Danchision, seconded by J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion to approve March 21st, 2024, Special Meeting Minutes: Motion made by W. Danchision, seconded by J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion to approve February 2024 Treasurer’s Report – Motion made by W. Danchision, seconded by J. Careyva. / Motion to approve all bills for payment – Motion made by W. Danchision, seconded by J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* **Township Officers’ Reports:**
* Solicitor’s Report**:** Motion made by J. Careyva, seconded by W. Danchision.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Engineer’s Report: NONE
* Police Report: Motion made by J. Careyva, seconded by W. Danchision.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Road Report: Motion was made by W. Danchision, seconded by J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Code & Zoning Report: Motion to accept both reports made by W. Danchision, seconded by J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Pumpy Project Report: NONE
* Other Officer Reports: NONE

**Treasurer’s Report:** report was reviewed. M. Gaizick advised that payroll was larger than usual due to three pay periods this month. There was an insurance renewal, SWIFT. J. Careyva seeking clarification on truck payments, mortgage payment, police loans, monthly loan payments on street sweeper, state fund, etc. She advised this is why she did not want to take out any additional loans. W. Danchision advised that that loan is for 10 years of repayment, as well as for more road repair and rehabilitation; advising that over $200,000.00 was spent for a small portion of road paving. K. Mummey stated that business and governments need to finance purchases, that is the way it is typically done.

**Solicitor’s Report:** there will be amendments to the employee handbook, adoption of a drug and alcohol policy with ramifications to occur if these are not complied with. Increase sick time, vacation, and review holidays (for part-time and full-time employees). Act 57 revisions will also be updated accordingly. Attorney Karpowich recommended that the Resolution be decided tonight.

 *Resolution 06-2024 (Act 57) was made by W. Danchision, seconded by K. Mummey.*

*Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_abstain\_*

There will also be a revised fee schedule. Amend ordinance all at one time including recreation and park information. All advertisements/publications and public hearings will be advertised at once. A police executive session will be held.

**Engineer Report:** there is paperwork that will need to be completed by the Chairperson. J. Careyva asking why there has not been attendance for the Engineer (also Code/Zoning officers), which K. Mummey advised that there have been conflicts with scheduling and if there is nothing to report their attendance is not necessary.

**Police Report:** given. Residents are happy with the additional police coverage.

**Road Report:** The road crew has been continuing to clean up the community; trash, tires, etc. Work that is scheduled is monitored throughout the day.

**Pumpy Report:** NONE

* **Old Business:**
* Motion/Discussion on dates for the Recreation Board dates – *Tabled until June meeting* –

**Rec Board:**

DATES: TIMES:

Motion to table was made by J. Careyva, seconded by W. Danchision.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Discussion on Girard Manor Road millings – police are continuing with their investigation.
* Motion/Discussion on Spring Clean-Up dates – Motion made by J. Careyva, seconded by W. Danchision.

DATE: May 6th – 10th (check or money order - $10.00)

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Discussion on Police Survey updates – updates will be provided in the future.
* Discussion on Crime Watch meeting updates – the next meeting date will be April 10th, at 6:00 pm at the Township building. There will be additional meetings scheduled in the future (correspondence will be posted on FB/post office/etc.).
* **New Business:**
* Motion to appoint Chris Dimmick as Officer in Charge of Police Department until new Chief is appointed – motion made by J. Careyva, seconded by W. Danchision.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion to accept police officer Frank Gallo’s resignation – motion made by W. Danchision, seconded J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion to accept police officer Rachel Lenar’s resignation – motion made by W. Danchision, seconded J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion to accept police officer Jordan Smith’s resignation – motion made by W. Danchision, seconded J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion for the parcel consolidation 100 E Players Way Eagle Rock (9-19-58/59/60) – TABLED: motion made by W. Danchision, seconded J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion/Discussion on Secretary position – full time position with specific office hours – Discussion had.

Roll Call: Mummey \_\_\_\_\_\_\_; Danchision \_\_\_\_\_\_\_; Careyva \_\_\_\_\_\_\_

* Motion/Discussion on pay increase for Road Crew Luis Caraballo – Motion made by J. Careyva, seconded by W. Danchision.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion/Discussion regarding transfer of 2023 Police Payroll $186,215.91 from LST Fund to General Fund – Motion made by W. Danchision, seconded by J. Careyva.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* Motion/Discussion regarding transfer of 2024 Q1 Police Payroll $40,178.98 from LST Fund to General Fund – Motion was made by W. Danchision, seconded by K. Mummey.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_abstain\_

* Motion/Discussion regarding transfer of $100,000 of Zoning Funds to General Funds. Motion made by W Danchision, seconded by K. Mummey.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_abstain\_

* Motion to change COVID fund name to Recreation fund – Motion made by W. Danchision, seconded by K. Mummey.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

**Secretary position:** W. Danchision stated that there may be a possibility of the current Secretary working both for EUT and EUTSA making each entity more cohesive. K. Mummey advised it would be half employment for both parties. Attorney Karpowich the discussion can be had to see if EUTSA is interested and if this is a possibly. A contract can be drafted if/when terms are agreed upon.

*Motion to* ***explore*** *the option of making the current Secretary full-time contingent on discussions/agreements/etc. was made by W. Danchision, seconded by K. Mummey.*

*Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_abstain\_*

**Road Crew Pay Increase:** Made effective for tomorrow’s date at the rate of $18.00 per hour.

**Police payroll (from LST to General Fund):** K. Mummey advised due to the status of the General Fund and the large expense for Police payroll this needs to occur. M. Gaizick after the quarterly review accounts should be in better standing and level out due to tax revenues (Springtime). He advised that there should be better flow management with funds after this time and all corrections have been made to the accounts.

**Account name change (COVID – REC):** K. Mummey stated that this would be the most efficient way to update the account names. There is zero balance in the account and instead of closing it and re-opening another for the Rec Board, this makes the most sense.

**Public participation on non-agenda items only (Chairperson reserves the right to limit each person to five minutes).** *Note: Attendees may make public comments; your name and address may be recorded in meeting minutes. Comments/questions not serving legitimate Township purpose may not be addressed or answered by the Supervisors.*

J. Careyva – Abstained from April’s meeting because she was not allowed to see the emails, and this affects how she performs as a supervisor. She was also unaware of the Secretary position possibly being full-time. K. Mummey stated that there was no refusal for her to review the emails; however, it was not necessary for her to have access to the email account, in her personal time. K. Mummey stated that J. Careyva is more than welcome to come to the Township building to review the emails. However, exclusive access will not be given to any of the Supervisors. The Secretary reviews and forwards appropriately. This will alleviate any opened emails, accidental discards, missed items, etc. K. Mummey advised J. Careyva she’s able to go to the Township whenever works best during business hours.

Marty Kutsko – asking why there was an officer getting lunch on Saturday and what is the protocol. Seeking as to why there have been multiple resignations. K. Mummey advised that this is a personnel matter, and the police are required to have lunch. Mario Curreli stated that he believes there is more to everyone resigning and he has concerns about only have 2 full time police officers.

Ann Kuzma – she voiced her concerns that $100,000.00 was being taken out of the Zoning fund. She stated that this is illegal to mingle funds, and these funds could not be used to pay township expenses/bills. She also had questions about the comprehensive plan. K. Mummey advised that the Liquid Fuels funds were misallocated, and the Township is required to pay those funds back to the account. If there was not a specific “Zoning” account, the funds would be put in the General Fund. Regarding the comprehensive plan: North Union agrees to participate in the plan. A. Kuzma advised that she is worrisome about having the funds to cover ordinances, comprehensive plan, etc.

Edwina Matuszkiewicz – asking about East Union Township Sewer Authority. S. Van Gieson stated that the Secretary and Treasurer positions are paid ($17.50 per hour). K. Mummey stated he would like to see cohesiveness with both EUT and EUTSA. S. Van Gieson advised that she assists residents if possible. She is the current Secretary for EUTSA. She completes the duties after Township hours. Attorney Karpowich recommended if possible or could be agreed upon maybe a contractual agreement could be made with the Authority, if hours, time spent working assisting could be established and both parties agreed upon. S. Van Gieson said that especially right now, things have been very busy with the Authority with specifically shut offs. She also stated that she feels the position requires additional attention than what is currently being given. Discussion was had and these avenues will be explored. Mrs. Matuszkiewicz stated that she has **not** seen improvement with the Board getting along and that the meetings are **more/still** uncomfortable for residents.

Marty Kutsko – seeking an update on a resident (Mr. Conti). This is an ongoing criminal investigation is not able to be discussed.

Greyson Motil – applying for Eagle Scouts and wants to involve his community in this. He is looking to get a picnic table and a drawing area for the Township’s youth. He would also like to have a functional cabinet to have art supplies that the children can utilize. He would like to get involved with the Sheppton Mine Disaster for Mr. Bova. A $200.00 donation will be presented to Greyson for his projects (this was voted and agreed upon last year).

Mary Penny – utilizes UCED wage calculator. If the supervisors are interested in more information, she would be happy to assist. This is to ensure that wages are up to other areas’ standards to stay competitive in the job market.

Ann Kuzma – she is inquiring on what these funds will be utilized for that were transferred from the Zoning account, when would this occur, and there was no discussion. K. Mummey advised what he had previously. These funds can be moved to the General Fund as this is where they would be deposited if there was not a set Zoning account.

Jackie Houser – seeking clarification on when there would be an appointment of a Chairperson, Vice-Chairperson, etc. for the Planning Committee. K. Mummey advised that this occurs when there is business to be discussed at a meeting. This will require only one notice and can complete all necessary business to be handled. The members will be added to the website.

* **Motion to Adjourn:** Motion was made by J. Careyva, seconded by W. Danchision.

Roll Call: Mummey \_\_\_X\_\_\_\_; Danchision \_\_\_\_X\_\_\_; Careyva \_\_\_\_X\_\_\_

* **Time Meeting Adjourned: 6:37 pm**
* **Members of Public in Attendance (please see attached sign-in sheet):**